



Live. Give. Better Together.

[www.desmoinesfoundation.org](http://www.desmoinesfoundation.org)

515.883.2626

## ASSET TRANSFER INSTRUCTIONS

Charles Schwab  
DTC 0164, Code 40  
Community Foundation of Greater Des Moines  
Account 3067-5865

Please note, if a BIN and/or fund account number is needed for a transfer of mutual funds, please contact Charles Schwab at (602) 355-9003.

Before the gift is made, please notify Kevin Abler at (515-447-4212) or [abler@desmoinesfoundation.org](mailto:abler@desmoinesfoundation.org) or Haley Sloss at (515-447-4218) or [sloss@desmoinesfoundation.org](mailto:sloss@desmoinesfoundation.org) of the following:

- Name of the donor who is making the gift.
- Stock, mutual fund or bond information (# of shares and name of company).
- What fund should be credited for the gift.

The Community Foundation is unable to process gifts until the above information is received.